

January 9, 2011 JEN Board of Directors Minutes of Meeting

JEN BOARD of DIRECTORS MEETING

Roosevelt Hotel - New Orleans, LA

SUNDAY, JANUARY 9th, 2011

Members present: Dr. Lou Fischer, Willard Jenkins, Paris Rutherford, Andrew Surmani, Rick Kessel, Bob Sinicrope, Bruce Silva, Paul Bangser, Mary Jo Papich, Jose Diaz, Orbert Davis, Ruben Alvarez, and Office Coordinator: Larry Green

Meeting called to order at 10:10 am.

Lou commented that he heard great comments about the conference. He thought the attendees had a great experience.

Jackie Harris thanked the board for the opportunity and for having the confidence in her to produce the conference. She complimented the board for being a working board. She also commented that the residents of New Orleans were very pleased to have JEN present the conference here in the birthplace of jazz.

Bret Primack shot over 1600 hours of video. Five videos are already posted on YouTube. Dawn DeBlaze shot over 1200 photos and John Kuzimich shot over 900.

Mary Jo reported that we sold (grossed) over \$2900 in merchandise and approximately \$2800 in CD sales. JEN will receive 18% of the merchandise sales for tshirts, bags, and the like, and cd commission as appropriate to the JEN agreement.

Rick will copy the receipts and deposit the money into the JEN account upon reconciliation of the accounting. Over 6,000.00 received in the auction.

This year Mindy converted our financial records to double entry books.

The following are early estimates related to Paid Registration figures. Figures will be confirmed on the end of year budget.

Additional Exhibitor badges: 41

Meet Me in New Orleans: 50

Additional chaperone 155

Spouse /partner 138

Student 181

Student Composition Showcase Registration: 12

Conference Regular Registrations 237

Early Bird Registration: 171

An estimated 2250 people were in attendance according to number of badge holders distributed.

Estimated Membership numbers currently are:

Corporate Partners: 39

Educational institution: 52

Affiliate Partners: 25

Full individual: 654

eJEN: 327

eJEN Level 2: 52

Andrew commented that we will be seeking feedback from the attendees, exhibitors, volunteers, support staff, participants, etc. We would like to get this survey during the month of January.

Board Replacement

Motion: Rick moves that we rescind the motion to fill the vacancy given the time remaining in the term.

Second: Andrew

Discussion: Discussion related to the motion. Motion: Passes

Lou asked Dan Gregerman to join the 2012 JEN Conference Committee in Louisville.

Lou asked the board to approve a preliminary budget for 2012 JEN Conference in Louisville. Next year's budget is approved at the same level as the NOLA conference budget except for three line items that were added and demonstrated during the Finance Committee's report earlier in the week.

Motion: Andrew moves that we approve the preliminary budget for 2012 as we discussed earlier this week.

Second: Willard

Discussion: discussion related to the motion

Motion: Passes

Action Items: Lou ask that all committees please forward to him any changes related to the submission information for the website by February 1st, 2011.

Motion: Andrew moves that we charge the 2012 Conference Committee to discuss the possibility of a day pass and an evening concert pass and recommend prices.

Second: Ruben

Discussion: None

Motion: Passes

IASJ is interested in joining as an affiliate.

Grammy Foundation is interested in finding out more information about the mentoring program.

Jazz Forward Coalition is interested in becoming a partner with JEN.

Marketing and Communication Committees

The marketing and communication committees had great meetings during the conference. There was great discussion about communicating with our membership; but we need to learn more about our membership.

The Galt House of Louisville sent a representative to our conference to evaluate the needs of JEN during the

conference. The representative did note our congestion problem at registration and noise bleed from other rooms.

Board Concerns and Suggestions for Improvements

Ruben discussed the treatment he received from the stage manager. Ruben also expressed great concern about sound techs refusal to help with an artist's needs. A major concern he expressed was the order of groups participating in sound check in the Blue Room. Ruben himself had to deal with two different set-ups. In addition, there was a concern coordinating the room and the security of gear.

Orbert was concerned with an artist that was obviously intoxicated; it was difficult to communicate with the clinician during the session. What authority do we have to stop an artist that is clearly intoxicated?

Willard was concerned about the consistency of quality sound from the sound engineers. Also, the engineers were not very strong in problem solving. A few Members are concerned with the conference conflicting with the APAP Conference.

Paul B concerned with clinicians not stopping at the allotted time. Also, AV people did not have proper connections for Mac computers.

Bruce Silva discussed the need to secure all areas; we had some issues with security.

Next year is David Baker's birthday and we should do something to celebrate.

Larry would like for us to let him know if there are any concerns with communication from the membership.

Action Plan

The conference committee should look at developing a plan for better communication to volunteers.

Motion: Mary Jo moves that we adjourn

Second: Paul B

Discussion: None

Motion: Passes

Respectfully submitted;

Jose Antonio Diaz

JEN Secretary

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